

Downtown Vending Application



**WAYLAND
MAIN
STREET**

**Wayland DDA's Office
City Hall
103 S. Main St
Wayland, MI 49348
269-525-2323**

director@downtownwayland.com

Downtown Food Vending Application

Mobile food vending in the City of Wayland is regulated by Wayland Downtown Development Authority. Operation of a mobile food vehicle/trailer/stand on private property is also regulated by the City Council but will need a separate form, this one if for use vending zones created by the City of Wayland. Any person, including any religious, charitable or nonprofit organization, planning to operate a mobile food vehicle/trailer/stand in the City, aside from city events that they were asked to join, must obtain an annual permit from the DDA office. Annual permits are valid from January 1 through December 31.

Have questions? We are here to help! Here are the city departments involved in mobile food vending regulations.

DDA- (269) 525-2323

City Manager - (269) 792-2265

Business Name: _____

Owners Name: _____

Address: _____

Phone Number: _____

Email: _____

Driver's License and Photos of Truck / Trailer / Stand

I have attached a copy of my driver's license and photos of my unit

Type and size of mobile vehicle / trailer / stand:

Description of goods to be sold:

Downtown Food Vending Application

Name and DOB's of all employees:

Selection the location and times of operations (Annual fee covers 20 times, anything over can be requested and will cost \$20 a time):

**Zone 1 - Wayland City
Park**

- 10am-2pm
- 2pm-6pm
- 6pm-10pm

Zone 2 - Cities Parking Lot

- 10am-2pm
- 2pm-6pm
- 6pm-10pm
- 10pm-2am

Zone 3 - Mini-Park

- 10am-2pm
- 2pm-6pm
- 6pm-10pm
- 10pm-2am

Selection the days of the week for operations:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

Please list all dates you plan on setting up:

Proof of insurance in the amount of \$1,000,000 naming the city as additional insured is required.

I have attached a copy of the insurance.

If approved, a license is valid for one vehicle/trailer/ stand only, shall be prominently displayed, and shall not be transferred between vehicles.

I certify I will abide by this regulation.

Downtown Food Vending Application

A license obtained by the City shall not relieve any vendor of the responsibility for obtaining any other permit or license or authorization required by any other ordinance, statute or administrative rule. This includes Health Department requirements.

- I have attached a copy of my Health Department license.
- I have attached a copy of my Mobile Food Facility Permit.
- I have attached a copy of my Food Seller's Permit.
- I have attached a copy of my Employee Health Permit.
- I have attached a copy of my Business License in Michigan.

A vendor shall not operate on public or private property within 1,000 feet of any city approved special event, farmer's market during market hours, or leased park, unless the vendor has obtained permission from the event sponsor and or lessee. This license also does not allow for the sale of goods or services at any city-owned park/facility or farmer's market without a separate permit from the city.

- I certify I will abide by this regulation.

Mobile food vehicles/trailers/stands shall not be parked within 100 feet of an existing brick and mortar restaurant's lot line (as measured from the service window to the lot line) during the hours when such restaurant is open to the public for business, or closer than 50 feet from another approved mobile food vehicle/trailer/stand unless the vendor has obtained permission from the restaurant or mobile food vehicle/trailer/stand.

- I certify I will abide by this regulation.

Unless granted temporary approval by the DDA, a mobile food vehicle/trailer/stand shall not be parked on the street or public property between the hours of 3:00 a.m. and 6:00 a.m. or left unattended and unsecured at any time. Any mobile food vehicle/trailer/stand found to be unattended shall be considered a public safety hazard and may be ticketed and impounded.

- I certify I will abide by this regulation.

Downtown Food Vending Application

I will submit to a background check for myself (the owner) and all employees.

I certify I will abide by this regulation.

I certify the above information is true and correct to the best of my knowledge and understand the DDA may deny or revoke this license if I fail to meet any requirement of the ordinance or violate any other federal, state or local law, make a false statement on this application, or takes part in any activity adverse to the protection of the public health, safety and welfare

Signature

Date

Downtown Peddler Application

Peddler in the City of Wayland is regulated by Wayland Downtown Development Authority. Operation of a stand on private property is also regulated by the City Council but will need a separate form, this one if for use vending zones created by the City of Wayland. Any person, including any religious, charitable or nonprofit organization, planning to operate a stand in the City, aside from city events that they were asked to join, must obtain an annual permit from the DDA office. Annual permits are valid from January 1 through December 31.

Have questions? We are here to help! Here are the city departments involved in peddlers regulations.

DDA- (269) 525-2323

City Manager - (269) 792-2265

Business Name: _____

Owners Name: _____

Address: _____

Phone Number: _____

Email: _____

Driver's License and Photos of Truck / Trailer / Stand

I have attached a copy of my driver's license and photos of my unit

Type and size of mobile vehicle / trailer / stand:

Description of goods to be sold:

Downtown Peddler Application

Name and DOB's of all employees:

Selection the location and times of operations (Annual fee covers 20 times, anything over can be requested and will cost \$20 a time):

**Zone 1 - Wayland City
Park**

10am-2pm

2pm-6pm

6pm-10pm

Zone 2 - Cities Parking Lot

10am-2pm

2pm-6pm

6pm-10pm

10pm-2am

Zone 3 - Mini-Park

10am-2pm

2pm-6pm

6pm-10pm

10pm-2am

Selection the days of the week for operations:

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Please list all dates you plan on setting up:

If approved, a license is valid for one vehicle/trailer/ stand only, shall be prominently displayed, and shall not be transferred between vehicles.

I certify I will abide by this regulation.

A license obtained by the City shall not relieve any vendor of the responsibility for obtaining any other permit or license or authorization required by any other ordinance, statute or administrative rule.

I have attached a copy of my Business License in Michigan.

Downtown Peddler Application

A vendor shall not operate on public or private property within 1,000 feet of any city approved special event, farmer's market during market hours, or leased park, unless the vendor has obtained permission from the event sponsor and or lessee. This license also does not allow for the sale of goods or services at any city-owned park/facility or farmer's market without a separate permit from the city.

I certify I will abide by this regulation.

Stands shall not be parked within 100 feet of an existing brick and mortar store's lot line (as measured from the service window to the lot line) during the hours when such business is open to the public, or closer than 50 feet from another approved stand unless the vendor has obtained permission from the business or stand.

I certify I will abide by this regulation.

Peddler vehicles/trailers/stands shall not be parked within 100 feet of an existing brick and mortar's lot line (as measured from the service window to the lot line) during the hours when such business is open to the public for business, or closer than 50 feet from another approved peddler vehicle/trailer/stand unless the vendor has obtained permission from the business or peddler vehicle/trailer/stand.

I certify I will abide by this regulation.

I will submit to a background check for myself (the owner) and all employees.

I certify I will abide by this regulation.

Proof of insurance in the amount of \$1,000,000 naming the city as additional insured is required.

I have attached a copy of the insurance.

I certify the above information is true and correct to the best of my knowledge and understand the DDA may deny or revoke this license if I fail to meet any requirement of the ordinance or violate any other federal, state or local law, make a false statement on this application, or takes part in any activity adverse to the protection of the public health, safety and welfare

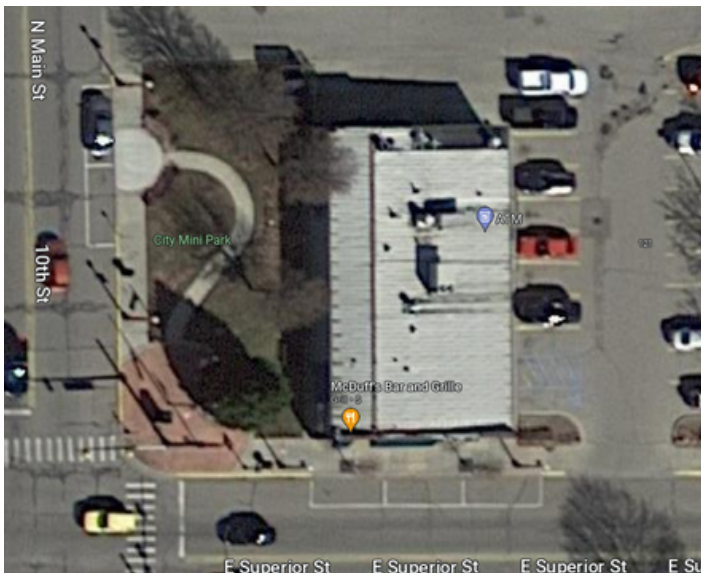
Signature

Date

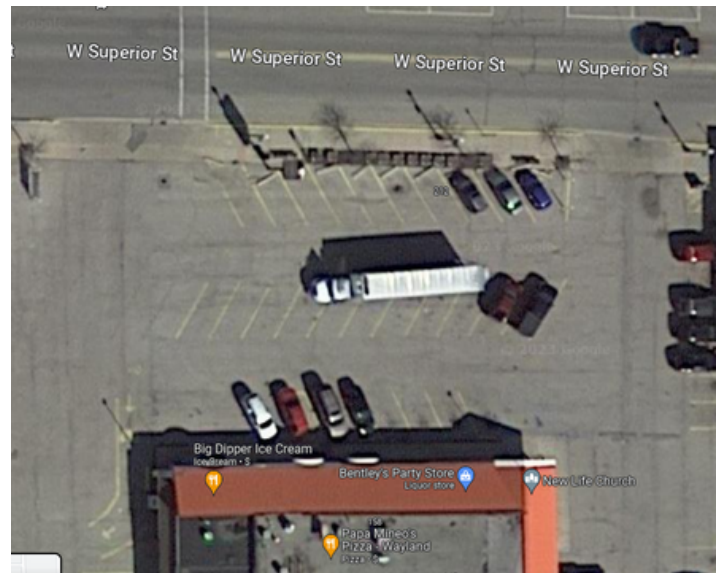
Downtown Vending Zones



1 Wayland City Park - Within the boundaries of the City Park on the sidewalks.



3 Mini-Park - On the sidewalk at the corner of N. Main and E. Superior.



2 Bentley's Parking Lot - The north parking spaces between the two north entrances